

accounts**minders**

Outsourcing & Accounting Services

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PRICE LIST**Company Registration Services and Corporate Secretary Services**

Descriptions	Fee	U.O.M.
- Registration of a company in Singapore	S\$ 700	One-off expense
- Provision of a company secretary	S\$ 550	Yearly
- Provision of a registered office address	S\$ 300	Yearly
- Provision of a nominee director	S\$1,500	Yearly
- Provision of a nominee shareholder	S\$1,000	Yearly
* One off expense		

Bookkeeping Services and Accounting Services

Descriptions	Fee (Yearly)	Fee (Quarterly)	Fee (Monthly)
- Dormant companies	S\$ 300	NA	NA
- Low volume transactions	S\$ 800-S\$ 1,000	S\$ 500-S\$ 700	S\$ 200-S\$ 300
- Medium volume transactions	S\$ 2,000-S\$ 2,500	S\$ 1,100-S\$ 1,300	S\$ 400-S\$ 600
- High volume transactions	S\$ 3,000 onwards	S\$ 1,500 onwards	S\$ 800 onwards

Payroll & Work Passes Application Services

Descriptions	Fee	U.O.M.
- Monthly payroll retainer	S\$ 200	Monthly
- Monthly payroll processing fee	S\$ 10	Per person
- IR21 (Manual or e-submission)	S\$ 100	Per person
- IR8A pre-sealed envelope	S\$ 20	Per IR8A envelope
- Auto-Inclusion Scheme filing	S\$ 20	Per person

Work Pass/ Permit

Descriptions	Fee	U.O.M.
- CPF Account Setup	S\$ 200	One-off
- EPOL/WPOL Account Setup	S\$ 200	One-off
- Work Permit/ S Pass Application	S\$ 750	Per application
- Employment Pass Application	S\$ 1,000	Per application
- Dependent Pass Application	S\$ 500	Per application

Compilation Services (Unaudited Report)

Descriptions	Fee	U.O.M.
- Compilation report if the company is dormant	S\$ 300	Yearly
- Compilation report with small to medium structure	S\$ 500- S\$ 600	Yearly
- Compilation report with complicated structure	S\$ 800 onwards	Yearly

Taxation Services (Corporate & Personal Tax)**a. Corporate tax**

Descriptions	Fee	U.O.M.
- ECI submission	FOC	Yearly
- Form C	S\$ 600-S\$ 1,000	Yearly
- Form C-S	S\$ 400-S\$ 600	Yearly
- PIC Claims	S\$ 400-S\$ 600	Per filing
- Withholding tax filing	S\$ 200	Per filing

b. Personal tax

Descriptions	Fee	U.O.M.
- Personal tax filing	S\$ 500-S\$ 800	Yearly

Other services

Descriptions	Fee	U.O.M.
- XBRL - Financial Highlight	S\$ 250	Yearly
- Full XBRL - Low Volume Transactions	S\$ 500	Yearly
- Full XBRL - Medium Volume Transactions	S\$ 550	Yearly
- Full XBRL - High Volume Transactions	S\$ 650	Yearly